

Salem
31.10.2019

From

Dr.S.Sangeetha . M.D.,
Prof. Head of the Dept.Of community Medicine.,
VMKVM College & Hospital
Seeragapadi , Salem.

To

The Dean
VMKV Medical College & Hospital
Seeragapadi , Salem – 636 308

Respected Sir,

Minutes of the meeting

SUB: Summary of Meeting Minutes with Pre-Final MBBS department.

I am hereby enclosing the Attendance and Internal Assessment Marks (students who have secured less than 80 % attendance, 30% Internal Assessment Mark).

It has been decided to have parents teacher's meeting on November 14th 2019 with the parent's of slow learners.

Internal Assessment Month for year 2020:

I Internal Assessment	April	Last Week
II Internal Assessment	August	First Week
III Internal Assessment	September	Last Week
IV Internal Assessment	November	First Week
V Internal Assessment	December	Second Week

Thanking you,

Yours Truly,

S. Sangeetha

11/11/19
Prof. Dr. S. Sangeetha, M.D.
Professor and HOD,
Dept. of Community Medicine
V.M.K.V. Medical College & Hospital,
Seeragapadi, Salem - 636 308.